

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY NOVEMBER 26, 2019**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, November 26, 2019 at the Great Meadows Middle School Cafeteria, Independence Township. The meeting was called to order at 7:00 PM by Lori Prymak-President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute was led by President Prymak.

ROLL CALL:

Present:

Matthew Begley, Susan Cullen, Douglas Smith, Courtney Wenthien, Tim Koeller, William VonderHaar, Lori Prymak

Absent: Joe Mailloux, Ed O'Melia.

Administration / Other:

David C. Mango-Superintendent; Mr. Taylor Ruilova, Esq.-Comegno Law Group as Board Attorney, Debra Grigoletti-Director of Curriculum, Israel Mamolejos-Principal of GMMS and Michael Mai-Principal of GM Central, Kevin O'Leary-Director of Special Services. Approximately 28 members of the public were present.

Correspondence

- Notice of Application Planning Board Wetlands – Ed Grasso. (Neighboring property in Independence).

Minutes

Motion moved by Lori Prymak, seconded by Courtney Wenthien.

To approve the minutes as presented for the meeting of October 15, 2019.

Vote: Ayes-7; Nays-0. Abstention-0 Motion Carried.

Committee Reports: The following members summarized their committee reports:

Education/Governance - Susan Cullen commented on the Differentiated Strategies noted in the committee report. The district has been implementing differentiated strategies for extended period of time and this policy update is just a formal documentation.

Human Resources Susan Cullen indicated the revisions to job descriptions close to completion with December goal. Revisit the interim BA position in February. New Board Member orientation information is being assembled.

Operations Committee . Tim Koeller indicated the committee reviewed bussing issues and recommend an optimization study be completed. Review of Lens proposals, the committee recommends option three which includes outside notification. Recommend looking to ensure phone system can handle the Lens program and update further after implementation in Hackettstown.

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Governance Committee William VonderHaar indicated the committee reviewed program on bus / traffic patterns at middle school. Recommendations included coordination with police officer, additional signage, directional paint and/or barricades. Review of class size policy and Strategic plan timeline.

Superintendent's Report

Mr. Mango provided the Board and Public with an update on various topics:

- ✓ Calendar Change request (C-2) : Close school 12/23, open on 2/14 shorten session
- ✓ Students of Month : Short video presentation, administrative words of recognition and congratulations to: Nellie Derivolkov - Central and Kiara Koeller - Middle School students.

Public Comment (Agenda Items)

- None

Action Items

Motion moved by Lori Prymak, seconded by Susan Cullen,
Upon the recommendation of the Superintendent, to approve
Section A-Operations items A-1 through A-15;
Section B- Human Resources items B-through B-10
Section C –Education/Governance itemsC-1 through C-6

Discussion:

- Courtney Wenthen : item C-3 confirmed that differentiated instruction has been on-going. Inquired if there are new components being introduced.
- Susan Cullen : Item C-2 review details of calendar revision.

Roll Call Vote Summary

Susan Cullen-aye ; Douglas Smith-aye; William VonderHaar-aye; Courtney Wenthen-aye (except A-6 – abstain) Tim Koeller- aye; Matthew Begley- aye; and Lori Prymak-aye.

Motions carried : Ayes – 7; Nays -0 Absention -0 except A-6 : ayes-6; nays-0; abstentions-1(Wenthen).

SECTION A

A-1 Approval of Check Register – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list as follows

Payroll (Sept & Oct) Benefits (Oct) ESIP (Lease)	
Electronic Payments	\$1,711,616.52
Interim Bills (Oct 18–Nov 15) Checks #54434-54471	\$ 317,529.87
November Bill List Checks #54472-54587	\$ 774,502.95

ATTACHMENTS A-1(a-b-c)

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- A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the bill list from October 26th - November 15, 2019 as listed:
- | | | |
|-----------|------------------------|-------------|
| Ck # 2550 | Maschio’s Food Service | \$13,429.29 |
| Ck # 2551 | Maschio’s Food Service | \$20,086.58 |
- A-3 Approval of Financial Reports – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the Secretary and Treasurer Reports (*BSR & TSM*) for the month of September 2019. **ATTACHMENTS A-3(a-b)**
- A-4 Acceptance of Financial Reports Certification – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of September 31, 2019, no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2019-20 school year.
- A-5 Approval of Transfers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers and appropriation of FY2019 extraordinary aid and nonpublic transportation funds as listed for October & November 2019 in the amount of \$268,715.08 **ATTACHMENT A-5**
- A-6 Approval of Facility Use Report – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report as requested for the period October 2019 through June 2019 subsequent to appropriate building level approval as needed. (*Please note that in some instances requests have been submitted and the space has been “reserved” however the formal application cannot be approved until a current COI has been received.*) **ATTACHMENT A-6**
- A-7 Approval of Fundraisers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves in accordance with Policy #5830 the following district wide fundraising events at GMRSD as attached: **ATTACHMENT A-7**
- A-8 Acceptance of Gift/Donation – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the SBA, accepts the gift from the Great Meadows Regional PTO in recognition of the centennial celebration. **ATTACHMENT A-8**
- A-9 Approval of Budget Calendar 2020-21 FY – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, acknowledges the budget calendar for the creation of the 2020-2021 FY Budget that reflects all applicable legal and management requirements, pursuant to N.J.S.A. 18A:22-7. This development timeline includes input from all relevant programmatic staff for requirements and materials needed for teaching and student learning. **ATTACHMENT A-9**

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A-10 Approval of Participation in Sustainable Jersey – BE IT RESOLVED :WHEREAS the Great Meadows Regional Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification, and

WHEREAS, the Great Meadows Regional Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions, and

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places, and

WHEREAS, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment, and

WHEREAS, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children, and

WHEREAS the Great Meadows Regional Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools, and

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships, and

WHEREAS the Great Meadows Regional Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities;

NOW THEREFORE BE IT RESOLVED that the Great Meadows Regional Board of Education agrees to participate in Sustainable Jersey for Schools and it is the board’s intention to pursue certification for schools in the district.

A-11 Approval Inter-local Agreements – BE IT RESOLVED: that the Board of Education approves the Inter-local Agreement between the Great Meadows Regional School District and the Township of Knowlton School District and the Blairstown School District for the purposes of providing a licensed Class A/B Operator relative to UST Regulations for the 2020 calendar year.

ATTACHMENT A-11

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- A-12 Approval of Transportation Optimization Study – BE IT RESOLVED:** that the Board of Education accepts and approves entering into an agreement with Logic 54 to complete an optimization study of the GMRSD transportation routes due to the decreasing enrollment in the amount of \$6,870. *ATTACHMENT A-12*
- A-13 Approval of Resolution for Participation Coordinated Transportation with Sussex County Regional Transportation Cooperative (2019-2020) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the Coordinated Transportation Agreement with the Sussex Regional Transportation Cooperative for Transportation Services for the 2019-2020 School Year if necessary. *ATTACHMENT A-13*
- A-14 Approval of Supplemental Check Register – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the following bills: November 26, 2019 in the amount of \$35,552.71(Check #'s 54588-54593)

SECTION B

- B-1 Acceptance of Resignation(s) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, accept the resignations for the 2019-2020 school year attached by reference. **(ATTACHMENT)**
- B-2 Approval of Rescission of Central School Cafeteria Aides - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approves the rescission of Taylor Dubord and Megan Kinney, Central School Cafeteria Aides, for the 2019-2020 school year, effective immediately.
- B-3 Approval of New Staff – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the new staff for the 2019-2020 school year, attached by reference. **(ATTACHMENT)**
- B-4 Approval of Business Administrator’s Contract Extension – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the Business Administrator’s Contract Extension for the remainder of 2019-2020 school year, attached by reference. **(ATTACHMENT)**
- B-5 Approval of Leave of Absences – BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve leave of absences for the 2019-2020 school year, attached by reference. **(ATTACHMENT)**
- B-6 Approval of Homebound Instruction Provider- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Colleen Flanagan as a homebound instruction provider not to exceed 10 hours/week at \$42/hour, effective November 26, 2019.

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- B-7 Approval of Substitute Nurse for Bus Routes - BE IT RESOLVED:** that the Board of Education upon the recommendation of the Superintendent, approve Taylor Abruzzese as a substitute nurse for the morning and afternoon bus routes, on an as needed basis, at a rate of \$42/hour for a minimum of 1 hour for the 2019-2020 school year.
- B-8 Approval of Substitute Bus Aide Hours - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Pat Araki, as a Central School substitute bus aide for Student #4000548, not to exceed 1 hour/day at an hourly rate of \$14.52/hour for the 2019-2020 school year.
- B-9 Approval of Substitute Bus Aides - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Joseph Wotosek at \$12.76/hour, Katherine Ihrie at \$12.50/hour and Lynette Byrne at \$42/hour, as substitute bus aides, on an as needed basis for the 2019-2020 school year, effective November 15, 2019 through June 30, 2020.
- B-10 Approval of Additional/Revised Co-Curricular Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve additional/revised co-curricular appointments for the 2019-2020 school year, attached by reference. **(ATTACHMENT)**
- B-11 Approval of Substitute For Title 1 Tutoring - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Joseph Wotosek, as a substitute for Title 1 tutoring in the mornings, on an as needed basis at an hourly rate of \$42 for the 2019-2020 school year.

SECTION C

- C-1 Approval of Workshop Attendance - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2019-2020 school year, attached by reference. **(ATTACHMENT)**
- C-2 Approval of the Revised 2019-2020 District Calendar - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the revised 2019-2020 District Calendar, attached by reference. **(ATTACHMENT)**
- C-3 Approval of Curricula Modifications - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve modifications to areas in all curricula in each unit for the 2019-2020 school year, attached by reference. **(ATTACHMENT)**

Other Business

- Lori Prymak – Forthcoming reorganization meeting in January.

Hackettstown Report

Lori Prymak reported:

- Referendum question was passed by a substantial positive margin and they will be going out to bid the projects to implement in the spring.
- Implementation of a community relations facebook page.

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- Lens program installation to begin in January with full integration by June.
- Implementation of PreK program at Hatchery Hill School.

Independence Report None at this time.

Liberty Report None at this time.

Donation

Mr. Douglas Smith indicated his family would like to donate a flat screen monitor and related materials. The family has already spoken with school administration and received confirmation it would be useful.

Motion: moved by Tim Koeller, seconded by Courtney Wenthen.

To accept the donation from the Smith family as referenced and offer the district's appreciation.

Motion carried by voice vote: Ayes – 6; Nays-0; Abstention- 1 (Smith).

NJSBA

Mrs. Cullen reported on the NJSBA Annual Conference and the various workshops attended. She shared NJSBA training opportunities which are open to newly elected board members as well : Dec 2nd – 3 R's; Dec 4th – Foundation for Success. Additionally, Mrs. Cullen noted that any active board member can attend the Delegate Assembly and noted current consideration of legislation to grant relief of 2% cap.

Public Comment

- Recognition of the District's participation and support by flying flag at half-staff in recognition of local veteran.
- Comments of appreciation for the service of Ed O'Melia and Joe Mailloux for their years of service on the Board of Education.
- Encouragement to new members that the problems are not with the people in the room, but rather the funding per student.

Executive Session

Motion moved by Lori Prymak seconded by Susan Cullen.

WHEREAS, the Open Public Meetings Act authorizes the Board of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional School District Board of Education that it is necessary to meet in executive session at 7:44 pm to discuss certain items involving student personal confidentiality matters, most specifically HIB and residency issues;

BE IT FUTHER RESOLVED that the discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists;

BE IT FURTHER RESOVED the board may or may not take action upon their return to open session in approximately 30 minutes at the conclusion of executive session.

Motion carried by unanimous voice vote.

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Return to Open Session

Motion moved by Lori Prymak seconded by Courtney Wenthen
To return to public session at 8:30 pm.
Motion carried by unanimous voice vote.

Student Matter

Motion moved by Susan Cullen, seconded by William Vonder Haar.

Following the hearing in executive session concerning student # 404826 the board hereby issues an order of removal effective immediately.

Roll Call Vote:

Susan Cullen-aye ; Douglas Smith-nay; William VonderHaar-aye; Courtney Wenthen-nay; Tim Koeller-nay; Matthew Begley-nay; and Lori Prymak-nay.

Motions carried : Ayes – 2; Nays -5 Absention -0. Motion failed.

Adjournment

Motion made by Lori Prymak, seconded by Courtney Wenthen, to adjourn the meeting at 8:32 pm.
Motion carried by unanimous voice vote.

Respectfully Submitted,

Angela Moyer
Board Secretary